



[Date]

[Name]

[Street Address]

[City], [State] [ZIP Code]

Dear [Name],

Thank you for submitting your application for funding by the Youth Advisory Council of the [Community Foundation]. We received [Number of Applications Received] qualifying requests for consideration this year and [Number of Applications Receiving Funding] were selected for funding, totaling \$[Total Dollar Amount Granted]. The members of our Youth Advisory Council carefully reviewed each proposal, and on [Date], their recommendations received final approval from the [Community Foundation] Board of Trustees.

As you know, we do not have money to fund all the requests that come before us, and , as a result, your application was not selected for support this year from the Youth Advisory Council.

We sincerely appreciate your efforts in applying, and wish you the best in securing other funding.

Sincerely,

[Name]