



[Date]

[Name]

[Street Address]

[City], [State] [ZIP Code]

Dear [Name]:

Congratulations and thank you! We are delighted that you have agreed to participate on the [Community Foundation]'s Youth Advisory Committee (YAC).

Just like our many other advisory committees, which have dedicated adult members of our community, you will be part of an important volunteer process that helps your community foundation function.

What are some expectations of YAC members? That is an excellent question. As a YAC member your thoughts, questions and opinions will be respected by the adult advisory and your fellow YAC members. We expect you to feel free to offer your expert opinions. The YAC meets once a month. The most important role the YAC has is to read grant proposals and offer funding recommendations during our grant cycles.

The first year on the committee is a learning experience. We hope you stay with it for the long term. In addition to our local activities, there are opportunities on the statewide level that involve YAC members from other community foundations. We hope you will take full advantage of all the opportunities open to you. Most importantly, we expect you to have fun, learn about your community, and gain some very beneficial experience with grant making and group decision-making.

I will be in touch to schedule an orientation with your fellow new members.

Sincerely,

[Name]

YAC President

[Name]

YAC Advisor