



community foundation

St. Clair County

Project Evaluation

Contact information:

[Organization]

[Individual Contact]

[Street Address]

[City], [State] [ZIP Code]

Please include on top of evaluation:

Grant # _____

Date Awarded: _____

Name of Program: _____

1) What was the original need to be addressed?

2) What need was met?

3) What was the original goal of the program/project?

Quantify if possible – *Eight kids increase their reading by 2 grade levels*

4) Strengths and weakness of program/project.

5) What was accomplished?

6) What did you learn?

7) Who did you reach?

To provide a clear picture of the individuals benefited by your program/project. Include specific number for gender, age, race and income level as appropriate.

Example: The XYZ program reached 164 youth:

89 Boys & 75 Girls

52 kids aged 4-7, 93 kids aged 7-10 and 19 kids aged 11-16

119 minority

76 below poverty level, 52 low income and 36 middle income

- 8) Can you measure the long-term impact on participants? If so how will you accomplish this?
- 9) What was your final project budget?
Attach a final project budget
Income: List each funding source, the actual dollars received from each source and the percentage of the total project.
Expenses: Provide a breakdown of project costs
- 10) What was the final cost per person for the program/project?
Example: Total cost \$5,715 / 164 participants = \$34.85 per participant
- 11) What impact, if any, did the program/project have on your organization?
Example:
1) Our capacity was expanded by 14 children a day.
2) Seven new volunteers were recruited.
3) Established a working relationship with the ABC organization.
4) Identified 3 potential funding sources.
5) This project demonstrated the need for us to focus more on our core strength of providing X to the community.
- 12) Please attach copies of press releases, news items, brochures and photos.

Please send to:

Lindsay Redlawsk
Community Foundation of St. Clair County
516 McMorran Blvd.
Port Huron, MI 48060-3826

lindsay@stclairfoundation.org
Phone: 810-984-4761
Fax: 810-984-3394