



Youth Advisory Committee Adult Advisor Job Description

The mission of the Youth Advisory Committee (YAC) is to empower young people, involve them in the community and teach them about philanthropy while serving as stewards through granting.

Responsibilities

- Work with the Program Director and the YAC leaders to set goals and objectives for the YAC and to plan YAC orientation, grantmaking meetings, site visits, and other events.
- Serve as a liaison between the YAC and the Community Foundation's Board of Trustees.
- Be an advocate for the YAC in the greater Holland/Zeeland community.
- Participate in training opportunities that are available for not only YAC advisors but for youth members as well.

Skills/Abilities

- Knowledge of philanthropy and community foundations.
- Awareness of youth organizations and the needs of youth within the Holland/Zeeland community
- High comfort level with guiding, rather than directing, the development of youth and the YAC's decision-making processes.

Time Commitment

- CFHZ's Youth Advisory Committee typically meets at least once a month during the school year. Meetings typically last 1-2 hours and are held in late afternoon/early evening. The YAC advisor(s) are expected to attend most but not all YAC activities.
- The YAC advisor(s) will typically serve for at least 3 years.